

Personalized Learning Plans
at
Canaan Schools

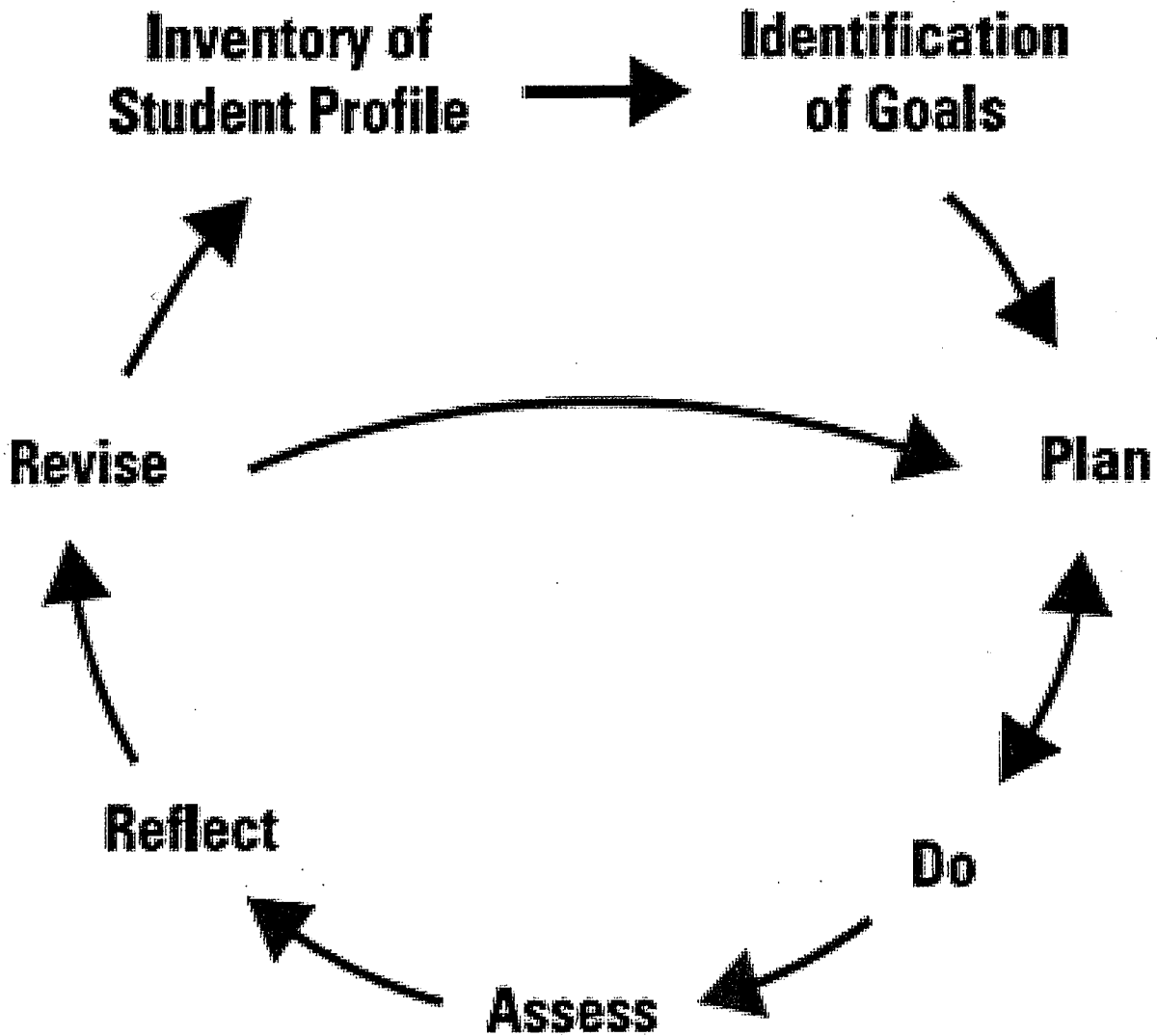


Table of Contents

Personalized Learning Plan Components and Timeline	pages 1-3
Instructions for using Naviance	page 4
Sample PLP	pages 5-8
Sample Four Year Plan	page 9
Sample Graduation Checklist	page 10
Sample "About Me" page	page 11
Sample "Family Connection" page	page 12
AOE Description of Personalized Learning Plans	pages 13-14
Crosswalk comparing PLPs to an IEP and other Individualized Student Plans	pages 15-17

Canaan Schools

Personalized Learning Plan Instructions

A Personalized Learning Plan (PLP) is an individualized student driven plan that addresses a student's needs and interests. A functional PLP will help students stay engaged in school and achieve their postsecondary education and career goals. PLPs will also enhance communication between students, teachers, and parents.

Links to Related Sites:

[Crosswalk \(Description\) of Student Plans](#)

[Information on Vermont's Personalized Learning Plans](#)

Participants:

- Student
- WIN Teacher
- Classroom Teacher
- Parent or Guardian
- Guidance Counselor or Principal

Components:

Naviance Account with Required Surveys, Inventories, tasks and Goals
Written and signed PLP

Process:

WIN teachers will be responsible for guiding students through the creation and revisions of their Personalized Learning Plans.

Teachers will notify students that Friday's will be dedicated to working on PLPs so students can plan accordingly.

Students who are enrolled in Select Chorus will work with Mrs. Grootenboer to make sure their tasks are complete by the due date

Grades 7-12 will complete the following Task by September 4, 2015

- SY 15-16 All About Me

Grades 7, 8 and 9 will have the following components of the PLPs completed in Naviance by the dates below: Most tasks will be able to be completed in a WIN block.

Grade 7/8

September 30, 2015:

- VSAC Middle School Strength Survey (30 min)
- VSAC Middle Grades Values Survey (30 min)

October 30, 2015:

- Career Cluster Finder (45 min)
- Add Career Cluster to List
- Add careers to List(45 min)

November 30, 2015:

- Create academic (secondary and postsecondary) SMART goals
- SY 15-16 Canaan School's PLP Task (PDF document) and upload to Naviance
 - Obtain necessary signatures
- SY 15-16 Four Year Academic Plan
- SY 15-16 Learning Expectations

January 20, 2016:

- Review and reflection of PLP

June 9, 2015:

- Student self-evaluation and reflection
- Teacher reflection

November 30, 2016:

- Review and Revise PLPs

January 20, 2016:

- Review and reflection of PLP

June 9, 2015:

- Student self-evaluation and reflection
- Teacher reflection

November 30, 2016:

- Review and Revise PLPs

Grade 9

September 30, 2015

- Interests and Abilities Survey
- Core Values Survey
- Career Values Survey

October 30, 2015

- *Learning Style Inventory*
- *Career Cluster Finder*
- Career Interest Profiler
- *Add career clusters and careers to their plan*

November 30, 2015:

- Create SMART goals
 - Academic
 - Post-Secondary
- SY 15-16 Cnaan's PLP Task (PDF document) and upload to Naviance
 - Obtain necessary signatures
- SY 15-16 Four Year Academic Plan
- SY 15-16 Learning Expectations

January 20, 2016:

- Review and reflection of PLP

June 9, 2015:

- Student self-evaluation and reflection
- Teacher reflection

November 30, 2016:

- Review and Revise PLPs

Deadlines:

The remaining grades will have PLPs by November 30, 2016.

Naviance Instruction Sheet

How to Sign in:

Go to <https://www.succeed.naviance.com>

From email sent to your Canaan Schools account, sign in using the information provided: (hard copy will be provided)

- District
- Username
- Password- you will be directed to change upon first sign in

How to Find a Student:

- Under the Students Tab
- select Student Roster
- Browse by grades/class
- Select first letter of last name
- Choose student
- Click on Family Connection on the left sidebar under Quick Links
- Select the About Me tab
- Click on Tasks

How to Reset Student Password:

- Click on Student roster
- Browse by grades/class
- Select first letter of last name
- Choose student
- Click on General Tab
- Scroll down to Family Connection section and select 'Edit Password'

How to Complete the PLP Task (including saving and uploading to Naviance):

- Under the Students Tab
- Click on Student Roster
- Browse by Grades/Class
- Select first letter of last name
- Choose student
- Select Family Connection on the left sidebar under 'Quick Links'
- Click on the 'About Me' tab
- Select 'Tasks'
- Click on PLP- select the attachment **SY15-16 PLP template.pdf (Personalized Learning Plan)**
this will take you to a pdf file
- Fill in the PLP, save document (first name, last name date of completion)
- In Naviance, Under Quick Links, click on 'Add Document' OR go to 'Documents Tab':
 - My Personal Documents
 - write a description (first name, last name, date of completion)
 - Select 'Choose File' -
 - Upload Document

How to Complete the Four Year Plan and the Graduation Checklist (including saving and uploading to Naviance):

- Use the Same Process as for the PLP



PERSONALIZED LEARNING PLAN FOR SUCCESS

Canaan _____ school is dedicated to ensuring that we personalize learning for every student while ensuring that all students attain the skills, knowledge, and dispositions required for success in their lives. While this is a form, students and parents should view this as record keeping for a much more dynamic, developing and ongoing process.



STUDENT INFORMATION

Student name and ID:

Grade:

Date of initial plan development:

Planned Date of Graduation:

Participants:

Date of Revised Plan:



STUDENT PROFILE

What are my skills, strengths, and abilities?

What are my interests?

What is important to me? What are my core values and principles?

What assessments have I taken to learn more about myself?

See completed Naviance tasks.

What have these assessments taught me?



INDIVIDUAL STUDENT GOALS

What are my personal goals?

What do I need to do to achieve my goals? My short-term and long-term steps are...

(insert SMART goals)

How do I know that I am meeting my steps of my goals?

What are my goals for life after high school?

What do I need to do to achieve my goals? My short-term and long-term steps are...

(insert SMART goals)

How do I know that I am meeting my steps of my goals?



LEARNING EXPECTATIONS

What are the common learning expectations at my school?

See graduation checklist in Naviance.

What is my academic plan based on the expectations and my goals?

See Four Year Plan in Naviance.

How do I know that I have achieved my plan?



TRANSITION

Identify a plan, with support from school staff, if you are prepared to graduate or move to/from a different school or program.



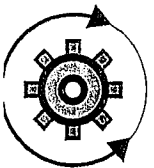
REFLECTION

Student self-evaluation



Signature _____ Date _____

Parent/Guardian Reflection



Signature _____ Date _____

Teacher/Advisor(s) Reflection

Signature _____ Date _____

Administrator Signature _____ Date _____

Four-Year Plan Worksheet – Student Copy

Name: _____

YOG: _____

Grade 9	
Title of Course	Course Credits
English 9	
Math	
History	
Biology	
Phys Ed	
Health	
Computer Apps	
Music/Art	
Band/Chorus	
Elective	
Total Credits	

Grade 11	
Title of Course	Course Credits
English	
Math	
History	
Science	
Elective	
Elective	
Elective	
Elective	
Band/Chorus	
Total Credits	

Grade 10	
Title of Course	Course Credits
Early Am. Lit.	
Math	
History	
Physical Science	
Phys Ed	
Music/Art	
Elective	
Elective	
Band/Chorus	
Total Credits	

Grade 12	
Title of Course	Course Credits
English	
Math	
Elective	
Elective	
Elective	
Elective	
Elective	
Elective	
Band/Chorus	
Total Credits	

Graduation Requirements

Students can earn up to 8 credits per year. Currently students are required to have 29 credits to graduate.

- 4 credits of English (required courses: English 9 and Early American Literature)
- 3 credits of Social Studies (required courses: US History)
- 4 credits of Mathematics (One credit must be taken during Senior year)
- 3 credits of Science (required courses: Biology; one other science credit must be either Phys Sci, Chem or Phys)
- 1.5 credits of Physical Education
- .5 credit of Health
- .5 credit of Computer Applications
- 1 credit of Fine Arts (Class of 2015 & 2016)
- 1 credit of Art (starting with Class of 2017)
- 1 credit of Music (starting with Class of 2017)
- 10 credits of electives

CANAAN MEMORIAL HIGH SCHOOL

Graduation Credits Checklist

Student Name					Graduation Year	
SUBJECT AREAS	SUBJECT	Grade Earned	Credit Earned	Year Taken		
ENGLISH	English 9 *		0			
(4) credits required	English 10 *		0			
4	English 11 *		0			
	English 12 *		0			
SOCIAL STUDIES *	US History *		0			
(3) credits required			0			
3			0			
MATHEMATICS *			0			
(4) credits required			0			
4			0			
			0			
SCIENCE *	Biology*		0			
(3) credits required	Chem/ Physics/Phys Sci*		0			
3			0			
HEALTH *	Health *		0			
(1/2) credits required						
0.5						
PHYSICAL EDUCATION *	Physical Education 1		0			
(1.5) credits required	Physical Education 2		0			
1.5						
COMPUTER APPLICATION *	Computer Apps *		0			
(1/2) credits required						
0.5						
ARTS * 1			0			
(1) credits required						
AND						
1						
MUSIC*			0			
(1) credits required						
1						
GENERAL ELECTIVES						
	1		0			
	2		0			
	3		0			
	4		0			
	5		0			
	6		0			
	7		0			
	8		0			
	9		0			
	10		0			
10		TOTAL	0			
		NEED	29			
			CREDITS NEEDED FOR GRADE PROMOTION			
			Gr. 10 (7) Gr. 11 (14) Gr. 12 (22)			
An astericks (*) means the cou			29			
TOTAL CREDITS REQUIRED 29						
YEARLY CREDIT PROGRES	Credits Earned	Promotion Status				10
Year						

PLP

goals	tasks
-----------------------	-----------------------

my assessments

StrengthsExplorer®	career interest profiler
learning style	cluster finder

interesting things about me

portfolio	game plan
favorite colleges	documents
favorite careers and clusters	journal
resume	completed surveys

official things

profile	test scores
account	Naviance Student mobile app



Canaan Scho
 99 School St
 Canaan VT 05903-4
 p: (802) 266-8

what's new

Deborah Lynch has assigned the task [SY15-16 Canaan's PLP Form](#) to you

Deborah Lynch has assigned the task [SY 15-16 Learning Expectations](#) to you

Deborah Lynch has assigned the task [SY 15-16 Four Year Academic Plan](#) to you

[more since last visit](#)

No Welcome Message is available at this time.

You have [no new messages](#)

[document library](#)

[contact us](#)



Canaan Scho
99 School St
Canaan VT 05903-4
p: (802) 266-8

INDEX: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z #

Agency Resources ▼

Practice

Academic Standards

Policy

Public Will

Planning for Personalization

Personalized Learning Plans (PLPs)

Planning for Personalization

"This is such an exciting step forward for our schools and students. We can't address challenges around engagement, relevance and student responsibility for learning without taking on this issue of personalization."

Rebecca Holcombe, Secretary of Education



The Vermont Agency of Education and the Vermont Personalized Learning Plan Work Group have developed a series of resources to help schools consider ways in which they can plan for and implement Personalized Learning Plans. These resources will enable educators to work with their community members, parents, educators, and students to create a process and a product that considers the assets of the school and community while remaining focused on the unique qualities that each student brings to the learning process.

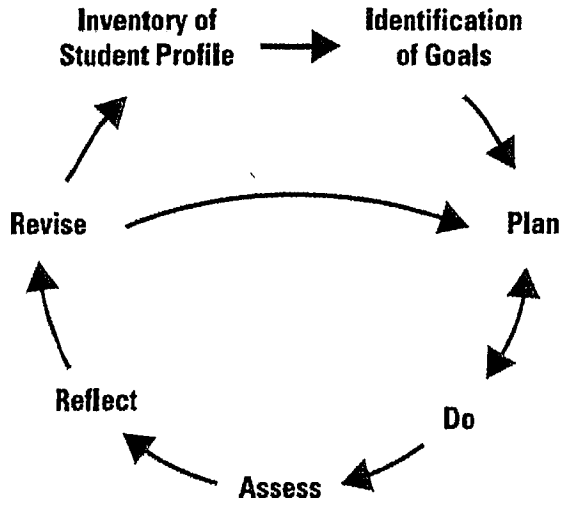
This website provides resources, tools, and support for district administrators, school leaders, and educators who are working to implement Personalized Learning Plans. These efforts are not intended to create and mandate a single best practice for schools to implement Personalized Learning Plans, but rather, to provide resources that will enable educators to work with students and parents/guardians to create a process and a product that takes best advantage of the unique context of each school and the unique qualities of each student.

The recent enactment of Personalized Learning Plan requirements through Act 77 will help students achieve academic success, be prepared for post-secondary opportunities, and engage actively in civic life. Schools will need to ensure that they have designed a PLP process for implementation beginning in the fall of 2015. Schools will be expected to initiate a process for students to identify their goals, learning styles, and abilities and align this with the school's academic expectations and student's pathway toward graduation.

To help the state's school leaders and educators develop plans that take into account local context, structures and systems, the resources on this website are organized into five essential categories: Agency Resources, Policy, Public Will, Practice, and Academic Standards. The Agency Resources provide overall materials that will be helpful to educators and students. Each of the other categories is further subdivided by a series of implementation steps. Site users can access resources by going directly to these steps or by taking the self-assessment survey that has been developed to help schools in their planning. As additional resources become available, they will be added to the appropriate steps within the web site.

This site will help educators and school leaders develop a practical plan of action. The self-assessment survey will help districts and schools determine where they are and map out what they need to do. After districts complete the self-assessment process, educators can access a variety of resources aligned with each step that will help them create a long-

term action plan for implementing Personalized Learning Plans.



Questions?

Tom Alderman at tom.alderman@vermont.gov or (802) 479-1265

Page Last Updated on December 4, 2014

Contact Us

AOE.EdInfo@vermont.gov
(802) 479-1030


Phone, Location, and Hours


About the Agency


Improving learning opportunities for all Vermont students.

Meet Secretary Holcombe
Our Mission and Vision

Stay Connected

 Facebook

 Twitter

 YouTube

A Vermont Government Website Copyright © 2013 - 2015 State of Vermont. All rights reserved

[Accessibility Policy](#)

[Privacy Policy](#)

[Disclaimers](#)

Crosswalk of Student Plans

	ALL Students	Some Students	
	Personalized Learning Plan (PLP)	Individualized Education Program – IEP	Section 504 Plan
	Personalized Learning Plan (PLP)	Individualized Education Program – IEP	Support Team Plan (EST)
Purpose and Function	A personalized student-driven plan that addresses ALL student's needs and interests in grades 7-12 to help students stay engaged in school and to achieve postsecondary education and career goals.	A written education program for a student with a disability who is eligible for specialized instruction and related services	A written document that identifies the services and accommodations that allow a student with a physical or mental impairment which substantially limits one or more major life activities to have the same level of access to the instruction, school activities (including extracurricular activities) and the school facilities as students without disabilities.
Legal References	Act 77	Individuals with Disabilities Education Improvement Act (IDEA 2004) [34 CFR § 300.320] Vermont State Rules 2360 through 2369	Act 157 Act 117
Core Components	<u>Student Profile</u> Student Strengths & Abilities Student Skills Student Core Principles Career Assessment	Summary of the student's academic and functional strengths and weaknesses. The IEP includes measurable annual goals/objectives for	A plan that addresses performance in needed support area(s). Can be a short term plan depending on the need of the student.

Crosswalk of Student Plans

	information	learning.	them.	Present levels of performance in needed support area (academic, behavioral, social/emotional and/or other)
	<p><u>Individual Student Goals & Action Steps</u> Secondary Postsecondary</p>	<p>Beginning at age 16, a description of vocational interests and aptitude, measurable postsecondary and annual goals for education and training, employment, and, where appropriate independent living skills (Post-Secondary Transition Plan)</p>	<p>The district documents in writing that the 504 team has met and arrived at the agreed-upon services. The purpose is always around access rather than progress towards goals.</p>	<p>Expected Student outcomes – Measurable Goals</p>
	<p><u>Learning Expectations</u> Common Learning Expectations Academic Plan Achievement of Plan</p>	<p>Measurable annual goals/objectives for areas of service provided on the IEP</p> <p>Goals/objectives are reviewed for progress periodically (at least as often as all students receive report cards)</p> <p>Related School Services, Supports & Referrals to Adult Service Agencies (as needed)</p>	<p>A 504 plan is not an academic achievement plan.</p>	<p>Expected Student outcomes – Measurable Goals</p> <p>Progress Monitoring schedule and identified data to collect</p> <p>Related Support Services & Referrals (as needed)</p>
	<p><u>Transition Plans</u> Middle to High School School Transfer Postsecondary</p>	<p>Post-Secondary Transition plan</p>	<p>N/A</p>	<p>N/A</p>

Crosswalk of Student Plans

	<p>Reflection Student self-evaluation Parent/Guardian Reflection Teacher/Advisor(s) Reflection</p>			
<p>Family Engagement</p>	<p>Parent involvement in development, monitoring and annual review</p>	<p>Parental notification, consent, and involvement at the evaluation, development of the IEP, and any modifications to IEP services and classroom accommodations</p>	<p>Parent involvement in development, monitoring and annual review</p>	<p>Parent involvement in development, monitoring and annual review</p>
<p>Review</p>	<p>At least yearly by November 30</p>	<p>Annual review of the plan with additional revisions allowed throughout the year based upon student need</p>	<p>Annual review and update at least annually</p>	<p>At transition points As noted in progress monitoring schedule At least yearly</p>